

MINUTES- FRIENDS' BOARD MEETING 6/26/16

1. Call to Order- 11:00 a.m.
2. Present: Ana (Staff for Steve Henry), Mike Winokur, Peter McKelvy, David Lurie, Dr. Tom Poulson, Harvey Lee, Elinor Williams, Cathy Patterson, Steven Schwartz.
3. Not Present: John Siegel, Sue Rowe, John Cole, Jay Paredes, Bruce Rosenberg, Barry Willette.
4. Minutes from the previous meeting were to be forwarded to all members for review and subsequent approval. \*NOTE: Minutes were approved via E-Mail vote following the meeting.
5. Ana read Steve Henry's report and indicated that Grant Gifford was relocating to California to work for the National Park Service; Garrett Wong is extending his stay at the Refuge. A copy of Steve Henry's report to the Board is attached to these Minutes. In addition, the Golf Cart operating as the Tram for tours, has been shut down to effect repairs, which requires shipment of parts from China. All tram tours have been cancelled until repairs can be made.
6. David Lurie issued his Treasurer's Report and indicated that overall, finances are running well, with current net income as of February, being \$21,871.33. In addition, the Operating Account is decreasing because of grant monies being expended. Revenues are down this time of year because of last year's push for Senior Passes. Donation Boxes, likewise, are not producing revenue amounts as seen during busier Winter months. Annual Budget figures and Balance Sheet are attached to these Minutes as well.
7. Cathy Patterson issued the Nature Store report which shows a decrease in revenue over previous time periods because of the slower summer months. A copy of the Report is attached to these Minutes. Cathy is also looking for volunteers for International Coastal Clean-Up and National Public Lands Day. Date for the event was moved to September 22, 2018.
8. Under Refuge Requests and Proposed Budget, Mimi is revising the Profit and Loss Statement to better reflect the Friends Budget numbers. Peter says it is a work in progress and says they are looking for a format that will be easier to digest.
9. Peter also discussed Grant Proposals, indicating that a \$5,000.00 Grant has been accepted for review by the National Environmental Education Foundation. A representative from Children's Services Council toured the Refuge on June 26, 2018. The Council provided funding for Morgan's wages and may be instrumental in providing further funding through Grant opportunities.
10. The Board also voted to enter into Agreement with The Board Doctor of Melbourne, Florida to oversee a strategic review of relationships between the Friends and various entities involved either in funding, operations or goals of the Refuge.
11. Steve Schwartz reported on his presentation to the Valencia Shores Men's Club. The community's Men's Club donated \$100.00 for the Refuge, as a result. Other Speakers Bureau appearances are scheduled at a variety of times through the next several months.

12. Mike Winokur reported on preparations for the annual Membership Luncheon. The lunch is scheduled for December 8, 2018 and will be a buffet luncheon, hopefully attended by thirty to forty volunteers. It was suggested that perhaps an auction of some kind accompany the luncheon. Possible speakers are also being considered.
13. Under New Business, Tom Poulson moved and David Lurie seconded a Motion to move forward with the 2019 Annual Calendar project. Sponsors and advertisements are also being sought to help pay for the venture.
14. Dr. Tom Poulsen asked members to review the current Visitor Guide. Corrections and additions are being considered. In a Sense of The Board vote, members are looking to include higher resolution photographs and improved layout.
15. In other action, the Board approved an Awards Presentation and Reception on November 11, 2018 for the Annual Art Contest. Laura Mambourg, an art teacher at Park Vista High School, has agreed to be the judge. A concerted effort will be made to promote contest participation for area youth, both for the Art and Photography contests.
16. The Board also discussed its Objectives:
  - a. Try to avoid not being on the same page;
  - b. Support staff and promote opportunities for the public to enjoy the Refuge;
  - c. Raise visibility;
  - d. Keep focus on increasing membership and education;
  - e. Find new revenue sources to help fund projects; and,
  - f. Support priorities and Fish and Wildlife Service objectives.
17. Announcements:
  - a. Harvey Lee will attend the National Conservation Training Center in November;
  - b. Donations have been received from individuals, businesses as well as local clubs participating in the Speakers Bureau programming:
    - New \$500 lifetime members Nancy Mato & Tom Sterling, Anne Hamilton
    - Sponsor - South River Nursery \$250
    - Speaker Bureau-inspired:
      - Valencia Shores Men's Club - \$100 - thank you Steve!
      - Broward Shell Club - \$50 - thank you Bradley!
    - Photo workshop-inspired: Marlene Lehmayr - \$100, Sherry Fracalossi - \$30
    - Other - Grass River Garden Club (Village of Golf) \$200
    - Donation of camera for biologists from David Vance - \$500
  - c. Order for Friends from Amazon tax-free - login as elinor@loxahatcheefriends.com
  - d. Donation from Friends to Refuge - \$50 gift certificates as parting gifts for Garrett Wong, Roger & Janice Brooks, Grant Gifford
  - e. Mobile hotspot installed for cash register/theater/conference room, Windstream cancelled - need to return equipment; hope to install one at bunkhouse, drop QXC
18. Next Meeting will be July 31, 2018 at 11:00 a.m. This Meeting was adjourned at 2:05 p.m.